

Form No. 31

(See Rule 42)

Application for a Certificate under Section 230(1) of the Income Tax Act, 1961

To

THE ASSESSING OFFICER

Foreign Section _____

Sir,

I request that a *Tax Clearance Certificate/an Exemption Certificate be granted to me. I give below the necessary particulars :-

1. Full Name of applicant (*in block letters*) _____
 - A. Present address _____
 - B. Permanent address _____
2. Name of father (*or husband*) _____
3. Domicile and Nationality _____
4. Nature of Business or Profession etc. in India _____
5. Name of Income-tax Circle in which assessed and the Permanent Account No. _____ (*if known*) _____
6. Whether exemption is claimed under any section of the Act, if so, which _____
7. Place(s) at which the Business or Profession is/was carried on _____
8. Date of arrival in India (*when were the previous visits made and what were the periods of stay in each case*) _____
9. Destination of journey _____
10. Designation of the Assessing Officer, if any, who made the last assessment on the applicant. _____
11. Probable date of departure _____
12. Mode of travel (*by Air/Sea/Land**) _____
13. Date of intended return, if any _____
14. Passport No./Emergency certificate No. Issued on (*date*) _____ from (*place and country*) _____

I declare that to the best of my knowledge and belief the information furnished in the application is correct, complete and is truly stated.

Authorisation form obtained from the Assessing Officer _____ is enclosed herewith. \$

Yours faithfully

Signature (Applicant)

Place:

Date:

* Delete the inappropriate words.

\$ This applies only if the applicant is a person domiciled in India or a person who has been assessed by an Assessing Officer anywhere in India.